



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE  
REAL ESTATE COMMISSION**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@delaware.gov](mailto:customerservice.dpr@delaware.gov)

**REAL ESTATE TRANSFER – STATEMENT OF EMPLOYING BROKER OF RECORD**

**INSTRUCTIONS**

- The employing Broker of Record for the office where you will be employed completes this form.
- Upload the completed document with the Service Request *Real Estate Transfer* in DELPROS.

**IDENTIFYING INFORMATION**

Full Name: \_\_\_\_\_  
Last First Middle

**REAL ESTATE EMPLOYMENT** - *Information about the real estate office where the applicant will be employed.*

Main Office/Branch Office Permit Number: \_\_\_\_\_

Office Name: \_\_\_\_\_

Office Location Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip

Printed Broker of Record Name: \_\_\_\_\_

Delaware Broker License for the office location listed above: **RB-** \_\_\_\_\_

**STATEMENT OF EMPLOYING BROKER OF RECORD** - *Complete and sign the following statement.*

I affirm that the applicant named above will be affiliated with my office as a real estate salesperson or associate broker upon completion of this transfer.

I affirm that the office named above has an active office permit in Delaware or other state.

**BROKER OF RECORD SIGNATURE:** \_\_\_\_\_ Date: \_\_\_\_\_

**INCOMPLETE DOCUMENTS WILL NOT BE ACCEPTED.**